

THE WILLIAM C. LUNDBERG INTERNSHIP AT THE BERG GARDEN ELLWOOD HOUSE MUSEUM

Position Overview

Work with museum staff, interns, and volunteers to care for the Berg Garden. The Berg Garden at the Ellwood House Museum provides a picturesque setting on the Ellwood estate. Originally planted in 1903, the garden was reestablished through the generosity of Bill and Patsy Lundberg in 2013. Historic photos, diary entries, and the skills of local landscape designer David Storm were utilized to bring new life to the landscape.

About the Ellwood House Museum

The Ellwood House Museum campus features a palatial 1879 mansion, six additional historic buildings, ten acres of scenic grounds, four gardens, and 6,000 square feet of exhibit space in the Patience Ellwood Towle Visitor Center. Originally the home of barbed wire entrepreneur Isaac Ellwood, the site speaks to the profound impact of the barbed wire industry in America, and reflects the tastes of multiple generations of the Ellwood family who guided the evolution of the grounds and structures. The museum, located off the eastern edge of Northern Illinois University in DeKalb, Illinois, hosted nearly 8,000 visitors in 2023 through guided tours, programs, and events.

Position Responsibilities

- Help to plant annuals in mid-May
- Assist with routine maintenance: weeding, watering, pruning, deadheading, and mowing
- Assist with educational activities in the garden by labeling plants and preparing for special events
- Upkeep the areas near the Berg Garden
- Other duties as assigned

Qualifications

- Be enrolled in horticulture or a related program or have an interest in historic preservation, community building, or historic landscapes. (Recent graduates will also be considered)
- Ability to interact with the public
- Ability to work independently and as a part of a team
- Interest in museums, gardens, preservation, and historical research

Working Schedule

This internship requires 10 hours per week for a total of 120 hours and takes place May through August.

The William C. Lundberg Internship at the Berg Garden includes a \$500.00 stipend.

Worksite Requirements

The physical demands and work environment characteristics described here are representative of those that must be met to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical demands: In the work environment described below, the position requires working outside in all types of weather. The position also requires verbal and written conversation with others, as well as standing, walking, bending, climbing, reaching, and strenuous lifting/moving of objects up to 30 pounds. Vision abilities required by the job include close vision. Work may occur in both hot and cold temperatures.

Application Deadline: Open until Filled

How to Apply: Interested applicants should email a résumé and the name and contact information of one reference to info@ellwoodhouse.org. Background check required.

Supervisor

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